

Indicative Syllabus for Executive Trainee – Company Secretarial

Part –I (A)	84 Questions (70% of 120 Questions)	<ul style="list-style-type: none">• Company Law• Securities Laws & Capital Markets• Corporate funding & Listings in Stock Exchanges• Governance, Risk Management, compliances and Ethics• Secretarial Audit, compliance Management and Due Diligence• Corporate Restructuring Insolvency, Liquidation & Winding-up• Setting up of Business Entities and Closure
Part –I (B)	36 Questions (30% of 120 Questions)	<ul style="list-style-type: none">• Jurisprudence, Interpretation & General Laws• Corporate & Management Accounting• Economic, Business and Commercial Laws• Financial and Strategic Management• Tax Laws/Advanced Tax Laws• Drafting, Pleadings and Appearances• Resolution of corporate Disputes, Non-Compliances & Remedies
Note : <i>The detailed syllabus for the above subjects shall be as per ICSI Notification No. 01 of 2018 issued by the Institute of Company Secretaries of India</i>		
Part-II	30 Questions	General aptitude, General Knowledge, Reasoning, Mathematics, Language and Behavioral Aptitude
